SECTION ONE: SCHOOL DETAILS

1. Where is LSI San Diego and what are the school’s contact details?

<table>
<thead>
<tr>
<th>School Name</th>
<th>LSI San Diego</th>
</tr>
</thead>
<tbody>
<tr>
<td>Postal Address</td>
<td>1706 Fifth Avenue</td>
</tr>
<tr>
<td></td>
<td>San Diego, CA. 92101</td>
</tr>
<tr>
<td>Telephone</td>
<td>(619) 234-2881</td>
</tr>
<tr>
<td>Fax</td>
<td>(619) 234-2883</td>
</tr>
<tr>
<td>Email</td>
<td><a href="mailto:san@lsi.edu">san@lsi.edu</a></td>
</tr>
<tr>
<td>Website</td>
<td><a href="http://www.lsi.edu/en/sandiego.html">www.lsi.edu/en/sandiego.html</a></td>
</tr>
</tbody>
</table>

LSI San Diego is located in the downtown area of San Diego. The building is located at 1706 Fifth Avenue, about a 10-minute walk from the city center. The building is within walking distance of several bus stops and the Fifth Avenue trolley stop at C St.

2. What is the building/area like?

The school occupies a three-story building that it shares with local tenants. Classes are held on all three floors and the reception/administrative office is located on the third floor. We are located in downtown San Diego. Nearby entertainment includes Balboa Park, Little Italy, the Gaslamp Quarter, the harbor, and Seaport Village-- all within walking distance of the school.

3. When are the school holidays?

We are also closed on holiday dates. Please check our current for dates on the LSI San Diego Center page at www.lsi.edu/en/sandiego.html.

SECTION TWO: TEACHERS

1. How many teachers do you have?

We employ approximately 8 to 10 regular teachers and 4 to 6 additional part-time teachers.

2. What are your teacher qualifications?

All our teachers are qualified, experienced English speakers with native proficiency and teaching credentials in either a Bachelor of Arts degree or a Master of Arts degree with a focus on English as a Second Language (ESL).

SECTION THREE: STUDENTS

1. Where do your students come from?
Nationalities and percentages vary widely during the year. In the summer we see an influx of South American nationalities and Europeans, in the winter more Asians, and recently we have also seen an increase of Saudi Arabians throughout the year.

2. How many students do you have during high and low seasons?
We have over 200 students during the high season (summer months) and about 60-140 students during the low season (winter months).

3. What is the minimum and average age of your students?
Our average student age is 25. However, students tend to be slightly older in the fall and winter and younger in the spring and summer. The minimum age is 16 years old, except for our Young Learner’s Programs.

SECTION FOUR: FACILITIES

1. What facilities are available to students?
LSI students may use the Student Lounge/Resource Room and Study Rooms. The Student Lounge has vending machines with snacks and beverages, plus a microwave, toaster, and refrigerator for student use. The area around the school includes several restaurants and cafes, where students may purchase inexpensive meals for breakfast and lunch in the $5 to $15 range. LSI San Diego is wheelchair accessible.

2. Do you have free computers/internet/Wi-Fi internet access?
Yes, we have 10 computers which provide students with free internet access. Free wireless is also available at the school.

3. How many classrooms are there?
We are currently operating 16 rooms of varying sizes.

4. Do you have a cafeteria?
No, but we are very close to many affordable cafes, restaurants, sandwich shops and markets. Students may also bring lunch and eat it in our student lounge, where there are vending machines, a refrigerator, and a microwave.

5. Do you have a separate Executive/Business Centre?
No, but we are happy to assist students meet any of their business-related needs.

SECTION FIVE: COURSES

1. What courses do you offer?

<table>
<thead>
<tr>
<th>Course type</th>
<th>Number of lessons per week</th>
</tr>
</thead>
<tbody>
<tr>
<td>Standard 20 General English</td>
<td>20</td>
</tr>
<tr>
<td>Intensive 30 General English</td>
<td>30</td>
</tr>
<tr>
<td>Intensive 30 with Business English</td>
<td>30</td>
</tr>
<tr>
<td>Plus Courses (additional 5 or 10 One-to-One lessons a week)</td>
<td>5 or 10</td>
</tr>
<tr>
<td>FCE, CAE, or CPE</td>
<td>30</td>
</tr>
<tr>
<td>Intensive 30 with TOEFL</td>
<td>30</td>
</tr>
<tr>
<td>International School Year</td>
<td>20 or 30</td>
</tr>
</tbody>
</table>
We also offer students the opportunity to spread a long-term course over 2 or more of our centers worldwide. Ask about our Multi-Center Courses for more information.

3. What is the length of each lesson?
All lessons are 50 minutes.

4. What is a typical class timetable like?

Sample Timetable: 9 Day Compact Course

<table>
<thead>
<tr>
<th>Days</th>
<th>82 lessons per week</th>
<th>92 lessons per week</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Saturday:</strong></td>
<td>10:00 – 4:00</td>
<td><strong>Saturday:</strong> 10:00 – 4:00</td>
</tr>
<tr>
<td></td>
<td>Arrival and welcome</td>
<td>Arrival and welcome</td>
</tr>
<tr>
<td></td>
<td>Needs analysis</td>
<td>Needs analysis</td>
</tr>
<tr>
<td></td>
<td>Lunch</td>
<td>Lunch</td>
</tr>
<tr>
<td></td>
<td>Grammar review</td>
<td>Grammar review</td>
</tr>
<tr>
<td><strong>Sunday:</strong></td>
<td>10:00 – 4:00</td>
<td><strong>Sunday:</strong> 10:00-4:00</td>
</tr>
<tr>
<td></td>
<td>Grammar</td>
<td>Grammar</td>
</tr>
<tr>
<td></td>
<td>Vocabulary</td>
<td>Vocabulary</td>
</tr>
<tr>
<td></td>
<td>Business English</td>
<td>Business English</td>
</tr>
<tr>
<td></td>
<td>Lunch</td>
<td>Lunch</td>
</tr>
<tr>
<td></td>
<td>Listening, reading and speaking</td>
<td>Listening, reading and speaking</td>
</tr>
<tr>
<td><strong>Monday to Friday:</strong></td>
<td></td>
<td><strong>Monday to Friday:</strong></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
6. **What is the maximum/average class size?**

   The maximum class size is 15. Our average class size is 12.

7. **What levels are offered and how fast does a student progress from level to level?**

   There are 6 levels: Beginner, Elementary, Pre-Intermediate, Intermediate, Upper-Intermediate, and Advanced. Students usually advance levels after 10 weeks of study depending on the student.

8. **When are the start dates?**

   For General English courses start dates are any Monday. True beginner level start dates are the 1st Monday of every month. Other courses such as Cambridge Exam classes and Executive courses follow their own course schedules. Visit [wwwlsi.edu](http://wwwlsi.edu) for more information.

9. **Are textbooks included in the fees?**

   Students use materials in class free of charge for the duration of their course. Students have the option of purchasing their textbooks if they choose to do so.

10. **Do you receive a free certificate once the course has ended?**

    Yes, as long as you have attended at least 80% of the course and academic requirements have been met.

11. **Can I switch my course type/length once I have started or decide to add an additional course?**

<table>
<thead>
<tr>
<th>Time</th>
<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
<th>Thursday</th>
<th>Friday</th>
</tr>
</thead>
<tbody>
<tr>
<td>9:00 – 10:30</td>
<td>• Grammar</td>
<td>9:00 – 10:30</td>
<td>• Grammar</td>
<td>9:00 – 10:30</td>
<td>• Grammar</td>
</tr>
<tr>
<td>10:30 – 10:45</td>
<td>• Break</td>
<td>10:45 – 12:15</td>
<td>• Functional Language for Business</td>
<td>10:45 – 12:15</td>
<td>• Functional Language for Business</td>
</tr>
<tr>
<td>10:45-12:45</td>
<td>• Functional Language for Business</td>
<td>1:45 – 3:15</td>
<td>• Lunch w/teacher</td>
<td>1:45 – 3:15</td>
<td>• Lunch w/teacher</td>
</tr>
<tr>
<td>12:45-2:00</td>
<td>• Lunch w/teacher</td>
<td>3:30 – 5:00</td>
<td>Everyday English and fluency</td>
<td>3:30 – 5:00</td>
<td>Everyday English and fluency</td>
</tr>
<tr>
<td>2:00-4:00</td>
<td>• Meetings and negotiations</td>
<td>5:15–5:45</td>
<td>• Further fluency practice</td>
<td>5:15–5:45</td>
<td>• Further fluency practice</td>
</tr>
<tr>
<td>4:00 – 5:00</td>
<td>Everyday English and fluency</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Saturday:</strong></td>
<td>10:00 – 4:00</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Business English</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Lunch</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Writing and speaking</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Sunday:</strong></td>
<td>10.00 – 4:00</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Business English</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Lunch</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Final questions</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Course changes are generally not encouraged after the course has started. However, students may add extra lessons, e.g. afternoon or individual lessons. Also students can add additional weeks to their course. The student can make arrangements to do so through the LSI San Diego office or with their booking agent. Bookings should be made as early as possible. If students wish to extend their accommodation, this is fine too, but is subject to availability. If they extend late, it is possible that the host family may be booked up with other students. However it may be possible to find another available host family even on short notice. Please provide our LSI staff with enough notice to process the request.

SECTION SIX: ORIENTATION

1. What time should I arrive on my first day and what should I bring?

Please arrive promptly at 8:45 to fill in necessary paperwork and get oriented. Bring your original passport, 1-20, and I-94 documents (no copies). As part of orientation you will be given a placement test and receive information about your stay in San Diego. If you have booked afternoon classes you will join them your first day, for Standard 20 students you will join class the following day.

SECTION SEVEN: ACCOMMODATION

1. What types of accommodation do you offer?

LSI San Diego offers Homestay with Host Families in the city of San Diego and nearby suburbs. Students may choose Bed & Breakfast or Half Board (breakfast and dinner included). Hosts provide a single room with linens plus the meals booked.

Students may also choose to stay at a Hotel, Residence Hotel, Student Residence or shared apartment located in or around the downtown area. They are placed in single rooms with a private or shared bath (as requested); no meals are included. Double rooms may be available for students who book together for the same dates. Specific information about the different options is available upon request. There is a non-refundable $85 Accommodation Placement Fee for all accommodation options.

2. How far will my homestay be from the school?

We have families within walking distance or very short commute of the school, but most of our families are located in the suburban neighborhoods, which may take an average of 30–50 minutes or more by public transportation. This is a normal commute time in San Diego.

3. Are the homestays inspected by the school?

Yes, our Accommodation Officer inspects all homestays.

4. When do I arrive at my homestay and when do I leave?

Students may stay with their host families from Sat-Sat or Sun-Sun. For example, they can arrive on the Saturday before the course starts and leave on the Saturday after the course finishes. Additional nights, if available, are based on a nightly fee.

5. What do the families provide?

A private room, bed linens and towels are provided by the family. Many host families have laundry facilities or have a laundromat readily available.

6. When do I have to pay for the accommodation fees?

We require full payment in advance for the accommodation period you have booked. For example, if a student books a 4-month course and 4 months of accommodation, we expect that all of the accommodation fees be paid in advance. If a long-term student wishes only to book four weeks of accommodation, it is possible but not recommended, because he/she may not be able to continue staying in that same family after four weeks, as another student may have been placed in the home by then. Also, in the summer, all accommodations are very limited, and we would strongly suggest booking the full time period in advance. (If students decide that they would like to cancel accommodations, this is
possible, with 2 weeks advanced notice, and we are happy to issue a student refund. Refunds for residence cancellations vary. Please see brochure, or enquire for further detail.)

Accommodation refunds are given before arrival as long as LSI is provided with seven days’ notice. **After accommodation details have been confirmed, the accommodations placement fee is also non-refundable.** For information on the charges for cancellations and late postponements, please refer to our Terms and Conditions. We only book students with families for the time that has been paid for in advance. If students stay in a Residence then they must pay in advance for the full accommodation. We do not accept monthly payments for residential accommodation.

7. Do I need to pay for my homestay over Christmas break or if I take a holiday?

Yes, although not every host family accepts students over the Christmas break due to family commitments and travel. It is best to book holiday stay in advance so we can try to find a suitable host family. If students are not using the room for the full holiday period (e.g. from Sat-Sat or Sun-Sun), and have also moved their belongings out of the room, then there is no extra fee for that time. However, should they wish to keep their room with their belongings in it over the holiday period while they are travelling, they will be charged the regular homestay rate.

For students staying in residential accommodation, there is no reduction in accommodation fees if you take a holiday, unless you check out of the accommodation for the holiday period.

**SECTION EIGHT: SOCIAL ACTIVITIES**

1. Are social activities offered during the weekdays and/or weekends?

Yes. Some of the weekday activities may include beach parties, dinners, movies, dancing, sports activities, and other local events. Other popular excursions are the San Diego Zoo, Balboa Park, Sea World, hiking, horseback riding, etc. On the weekend students can also make arrangements through a private company to take trips to Las Vegas, Los Angeles (Hollywood, Disneyland, Universal Studios), and San Francisco.

2. Do I have to pay for social activities?

Some social activities are free such as events that take place at the school or a local public attraction or eatery, where expenditures are at the student’s discretion. Some establishments have cover or entrance fees.

**SECTION NINE: AIRPORT TRANSFER**

1. Are airport transfers available?

Yes, at an additional cost, depending on the airport. Please let us know the date, time of arrival, flight number and prefix, airport of departure and airport of arrival; for example, 12th March 2013, 13.00, BA 007 from Tokyo, to SAN Terminal 2. If you are unsure of the terminal number, we can find out for you provided we have all the other specified information.

<table>
<thead>
<tr>
<th>Airport</th>
<th>Cost (One way)</th>
</tr>
</thead>
<tbody>
<tr>
<td>SAN</td>
<td>$100</td>
</tr>
</tbody>
</table>

2. Who meets me at the airport and where?

After booking the airport taxi transfer, we will send you a letter which explains the airport procedure, including information on how to identify the driver.

**SECTION TEN: PAYMENTS/CANCELLATIONS/REFUNDS**

1. How do I pay for my LSI course?

Course fees must be paid before your course starts. Payment can be made in cash, by wire transfer or by providing us with your credit card/debit card details. Once payment and the required financial
statement are received, we will send you a letter of acceptance and your I-20 immigration documents, if required. If you do send a wire transfer, please quote your agency name (if applicable) and the student name, and fax/email a copy of the wire transfer receipt to us.

LSI accepts cash, traveler’s checks, personal checks, money orders, and credit cards (Visa, MasterCard, American Express, Diner’s Club, Carte Blanche, and JCB). Please ask us for a credit card authorization form. Please note we accept the US dollar as currency for payment.

Our bank details are as follows:

<table>
<thead>
<tr>
<th>Name</th>
<th>Wells Fargo Bank, N.A.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Postal Address</td>
<td>San Francisco, CA.</td>
</tr>
<tr>
<td>A/C Name</td>
<td>Language Studies International</td>
</tr>
<tr>
<td>A/C No</td>
<td>9637112898</td>
</tr>
<tr>
<td>SWIFT CODE</td>
<td>WFBIUS6S (International Only)</td>
</tr>
<tr>
<td>ABA Routing Number</td>
<td>121000248 (Domestic Only)</td>
</tr>
</tbody>
</table>

2. Can I receive an invoice?
Yes, we will send you an invoice along with a course confirmation letter upon booking.

3. What are your payment terms and conditions?
Please refer to the terms and conditions online at http://www.lsi.edu/en/terms.shtml or if you are an agency, refer to the contract which was provided to you by our Marketing Department or email them at marketing@lsi.edu.

4. How do I cancel a course and will I get a refund for the course and/or the accommodation?
Course refunds are given according to the U.S. refund policy. Please refer to the back of the enrollment form for these policies. Accommodation refunds are given as long as LSI is provided with a two week notice (weeks run from Sat-Sat or Sun-Sun). For information on the charge for cancellations and late postponements, please refer to the policy in the Agent’s Manual or the LSI Terms and Conditions, which can be viewed online at www.lsi.edu/en/terms.shtml.

SECTION ELEVEN: APPLICATION PROCESS AND IMMIGRATION ISSUES

1. Do I need a visa to study at your school?
We recommend that students come with a proper visa. For all countries, including Visa Waiver countries, such as Western Europe and Japan, it is up to each individual to obtain the documentation necessary to coincide with the purpose of his/her visit to the United States. Often the immigration authorities look at “intent” of the visit. If the main intent and purpose of your visit is to study, a student visa should be considered. If the main intent and purpose of your visit is tourism, then a tourist visa or tourist waiver may be acceptable.

2. How do I apply?
Complete an LSI USA Enrollment form and send it with a US$150.00 non-refundable application fee. This starts the enrolment process. LSI is fully accredited by ACCET, the Accrediting Council for Continuing Education and Training.

3. What is an I-20 and does LSI issue I-20s?
Yes, LSI issues this form. An I-20 is an immigration form which certain **accredited** schools are given permission to issue by the Department of Homeland Security (DHS) and allows the student to take this form to a US Embassy or Consulate in his/her country and apply for a student visa.

**4. What does a student need to do in order to obtain an I-20?**

If you wish to receive an I-20 document LSI must first receive:

- The completed application form, including home address
- A copy of the passport page with birthdate and nationality information
- Required proof of financial responsibility
  
  - Financial certification consists of a letter stating who will support the student while he/she is in the United States (the student him-/herself, his/her parents, his/her company) plus a bank statement showing that sufficient funds are available for both course and housing for the entire period the student will be in the USA. The law requires that the school have financial documentation for every student BEFORE the I-20 is issued, and this should be sufficient to cover the course, any accommodation, (whether booked through LSI or not) and incidental expenses. LSI needs to keep this documentation in the student file.

In addition to the application fee, individual applicants need to make **full payment** for the course, accommodation, and any other requested services for the booking, before the I-20 is sent.

Upon receipt of the above, LSI will issue an I-20 form.

**5. How much money does a student need to show on the bank statement?**

Enough to cover the course and living expenses for the period of time he/she plans to be in the United States. On the I-20 we estimate this to be the actual cost of the course, application fee, accommodation and incidentals.

Once the student has applied to the school, paid the fees, and submitted the necessary documentation for the I-20, he must then go on line and pay a SEVIS fee to the U.S. Government. The student will receive an on line receipt which can be printed and **MUST** be taken along to the consulate interview.

**SEVIS FEE and VISA APPOINTMENT:**

Once the I-20 is received, students must pay a $200.00 SEVIS fee to the U.S. government. This can be done by going to the following website and completing the form I-901: [www.ice.gov/graphics/sevis/i901](http://www.ice.gov/graphics/sevis/i901). While you will receive a downloadable receipt, you need to wait 3-5 days before visiting the Consulate with your receipt, I-20 and financial documentation, as it takes a few days for the information to be uploaded and available to the consulate. You will not receive your visa approval if this information is not in the system.

**NOTE:** US Consulate appointment. Once you have paid your SEVIS fee, and are waiting for your I-20 document to arrive, make an appointment at a US Consulate. You can check wait times by logging on to [www.travel.state.gov](http://www.travel.state.gov) and going to visa wait times on the left column. Enter the name of the city, and you will see the wait times for various types of visas. **Make sure you make an appointment for an F-1, student visa.**

**6. What if a student attended another school before and already has an F-1 visa in his passport? Is it valid?**

If the end date has not expired on the F visa affixed to the passport (it is often issued for 2-10 years), then the student only needs an I-20 form from the school he is planning to attend. He must present the I-20 document from the new school to the immigration authorities when he arrives in the United States. With tightened restrictions it is always good to check with the Consulate in your country first.

**7. How long can a student stay in the United States on a student visa?**
A student can only remain in the USA as long as he/she maintains full time status in school. If a student falls below full-time status he/she is subject to deportation. After completion of the program booked, a student can remain in the United States to travel and prepare to return home or transfer to a higher-level program for a maximum of 60 days. If a student plans to continue studying at another institution after completing the program booked at LSI, the student must request the transfer of their I-20 within 15 days of the completion of their course. Once application is made to the new school, the student must begin classes on the first possible entrance date.

It is important to understand the difference between the following three documents: the I-20 form which the student receives from an accredited school once he has made an application and sent the required documents and payment, the visa document issued by the American Consulate and affixed to the passport, and the I-94 card which is filled out on the plane before arriving in the U.S. and stamped and affixed to the passport by immigration officials at the first port of entry to the USA.

A) The I-20 form is issued by a school which has been recognized and approved by the Department of Homeland Security, and is the document the student must take to the American Consulate in order to apply for a student visa (F-1). The student needs to take this document sent by the school to the Consulate along with financial documentation and the SEVIS receipt. The American Consulate will not issue a student visa (F-1) without these documents. MAKE SURE THE STUDENT BRINGS THE I-20 DOCUMENT WHEN HE COMES TO THE USA.

B) Visa in passport: this is issued by the American Consulate and gives the visitor permission to apply to enter the USA at a port of entry for the time period specified on the visa and in the particular category e.g. student/F1. (The visa may give a one-time permission to come or up to five or more years; these dates do not mean the visitor may stay for that period of time; only that he/she may come to the port of entry and apply to enter during that period of time).

C) The I-94 card is generally given out on the airplane to be completed before the student arrives at the port of entry. It is a Department of Homeland Security document, which is presented to the immigration officer upon arrival in the USA. For a student coming on a student visa, the card will be stamped “F-I/DS” by the immigration officer. This means that the applicant has been admitted in student status (F-1) and the visa is valid for the duration of his/her status, (D/S) i.e. as long as he attends school on a fulltime basis; if the student falls below fulltime attendance, his visa is automatically cancelled and he is subject to deportation.

For students who COMPLETE their program, the visa is valid for 60 days after the last day of school to travel, etc. It is not valid to take a break/vacation and come back to the same school.

6. Can a student take a vacation during his/her course?

In accordance to US Immigration Law, students must complete the equivalent of an academic year to be eligible for a ONE TIME vacation. The granted weeks must be taken at the same time. LSI defines an academic year as 16 weeks of the Intensive 30 program or 20 weeks of the Standard 20 program. Students must also have a good attendance record at LSI to qualify for the vacation.

Any student wishing to take a vacation must make an appointment with the Assistant Director to make a formal request for a vacation. All requests will be considered on a case by case basis. Students will be eligible for a vacation of 1-3 weeks with the Assistant Director’s approval.

7. Can a student extend his/her booking for courses and accommodations when the original booking has been completed?

Yes, students can add additional weeks of their course and accommodation when the original booking has been completed. However, please note they must provide at least a two week notice prior to the end date of the course or accommodation, to give the LSI staff enough time to process the request.

8. Can a student drop courses and accommodations after arriving in the United States?

A student who drops out of the course he/she has booked is considered out of status unless he/she returns to his/her country within 15 days. Schools are also required to enter the student as “completed”
in the immigration computer system. Students are allowed to cancel the accommodation they have booked with LSI but must notify staff of their new address while in the Unites States.

9. If a student finishes the course he/she booked and takes a short break, can he/she start classes again?

DHS regulations do not allow such “breaks”; it would be considered an unauthorized vacation, and the student would be “out of status, and” have to apply to DHS for reinstatement to student status, a time-consuming and expensive procedure that could result in deportation.

10. How long can a student stay in the United States when he/she finishes the course?

If the student has an F-1 (Student) Visa, he/she can currently remain in the US for a maximum of 60 days after successful completion of the course.

11. Can a student transfer to another school, college or university?

If a student has maintained fulltime status (he has attended at least 80% of his program), he may be eligible to apply to another institution. For students who are thinking of continuing their education in the United States, it is extremely important to maintain status while attending LSI. If you decide to transfer to another school, please provide our LSI staff with enough notice, to process the paperwork for this request.

12. Can a student work while he/she is studying at LSI?

No, LSI students are not allowed to work, not even part time, while they are in the United States on an F-1 (Student) Visa or any other non-immigrant visa (B-1, B-2, or WT). However, if a student transfers to a US college or university after completing the course at LSI, he/she may be able to get a part time job on the college campus. This is permitted by DHS.

SECTION TWELVE: PERSONAL

1. Who can I talk to if I have a problem? Can I speak my own language?

If you have a problem, please come speak with our LSI staff. For questions regarding accommodations, you may speak with the Accommodations Coordinator. For academic-related questions, speak with the Assistant Director. The LSI Registrar, Student Services, Accommodations Coordinator, Assistant Director, or your teacher may suggest you speak with the Director of the School. Although our LSI Staff does speak a variety of languages other than English, we may not speak your specific language. If we do speak your language, please try speaking in English first before relying on your mother tongue.

2. Can I get a job while I am studying at LSI?

Students studying in the United States are not eligible to work.

3. Can I arrange work experience through LSI?

No.

4. Can I apply for a student bank account?

Students can open a bank account. On the first Monday at Orientation, LSI staff explains how to open an account at one of the various banks close to school. A bank staff member will help the student determine whether to open a checking or savings account to serve his/her needs while staying in San Diego. With the account, students receive a Bank Card, an ATM debit card that gives them easy access to their money.

5. What happens if I get sick?

LSI San Diego can refer you to a doctor or hospital if you are sick. Please call the school in the morning if you are too ill to attend class.

6. Do you offer insurance?

Medical Insurance may be purchased from LSI upon booking; further information and prices are
available on request. We strongly urge that you purchase a health and accident policy before your arrival. The current cost for insurance is $25 dollars per week.

7. Can I take holiday during my course?

Regulations allow for a vacation after having completed the equivalent of an “academic” year in full time status. Students may be eligible for 1-3 weeks of vacation after 20 weeks of Standard 20 or 16 weeks of Intensive 30 program. Students with less than 4 weeks of course remaining will not be granted approval for a vacation. Students must also have a satisfactory attendance record to qualify for an authorized vacation. Please provide our LSI staff with enough notice to complete the paperwork for the request.

8. Do I need a visa to study at your school?

We recommend that students come with the proper visa. For all countries, including Waiver Status countries, such as Western Europe and Japan, it is up to each individual to obtain the documentation necessary to coincide with the purpose of his/her visit to the United States. Often the immigration authorities look at “intent” of the visit. If the main intent and purpose of your visit is to study, a student visa should be considered. If the main intent and purpose of your visit is tourism, then a tourist visa or visa waiver may be acceptable. Please contact any LSI school in the U.S. if you have further questions and concerns regarding visas.

If you have any additional questions that we have not answered please contact us at…