

LSI Independent College Care arrangements Policy for Children under 18 years old studying at

Date of policy review: September 2024
Next review: August 2025
Lead for review: Principal

AIM:

The aim of this Policy is to explore the age requirements for students on the Child route and the welfare considerations.

Students under the Child student route for the purposes of this policy for LSI College London must be at least of 16 years old and under the age of 18.

Any student under the age of 18 and of 16 years old must have parental consent before they decide to study at LSI College London.

Safeguarding child welfare

Under Section 55 of the Borders Citizenship and Immigration Act 2009, the Home Office and all its members that deal with students under the age of 18 have a duty to protect and safeguard child welfare. The definition of children includes all children studying in the UK under the age of 18.

All arrangements made for children of this age group need to comply with the UK legislation and regulation. All regulations stated are referenced in policies related to this topic.

Welfare arrangements for students under the age of 18 studying at LSI College London.

Any student under the age of 18 who wishes to study at LSI College London must show that they have suitable accommodation arrangements in place for their care and reception in the UK.

Students living with close relatives:

Any student under the age of 18 wishing to live with a close relative must provide LSI College London written consent and evidence of the following:

- Signed and written consent by both parents (or from the parent that has sole responsibility of their child)
- If the child has sole responsibility of one parent the parent in question needs to provide evidence of sole responsibility. Evidence can be in the form of a Court Order or Adoption paperwork. This will be kept on file if in the event of an UKVI inspection or requested by any other government body.
- Written confirmation must include the following:
 - Details of the intended carer including name current address and contact details
 - Address and evidence of where the child will be living in the UK if different to the intended carer's current address
 - Confirmation that the accommodation being offered to the child is a private address and not operated as a commercial enterprise
 - The documents here needs to be in the form of Council tax, and two forms of Utility bills. This evidence needs to be in the name of the carer / Guardian.

- Confirmation that the intended carer has and can afford £570 a month to look after and accommodate the child whilst the child is living in the intended carer's care and for the length of the course
- The confirmation needs to be in the form of a bank statement or / and a letter from the carer / guardian's employer to prove the evidence of funds
- There needs to be evidence of the nature of the relationship between the child's parents and the intended carer
- Written consent that the carer intends to take care of the child
- The signature and written consent of the intended carer

The intended carer needs to be a British citizen or have settled status in the UK.

LSI College London must always ensure that there is recorded and documented evidence of the legal status of the intended carer. Evidence of Settled status under the EU Settlement Scheme is sufficient to meet this requirement.

It is the responsibility of LSI College London to ensure that there is evidence of the intended carer's immigration status on the child file. This evidence needs to be provided as part of the child application to study the course.

The following can be accepted as documents of evidence:

- A copy of the bio date page of the intended carer's passport
- Evidence to confirm that the intended carer holds settled status in the UK. This can be in the form of a biometric resident permit/ and or Home Office decision letter
- Certificate of naturalisation as a UK citizen

All of the information above needs to be in writing and evidence provided along with the Application to LSI College London. The evidence needs to be provided and approved by the Principal before being placed in the student' file.

Travel arrangements for a child under the age of 18 studying at LSI College London

Any child that has been issued a CAS and granted a visa from LSI College London must inform the College of their travel arrangements. It is the responsibility of the College to request for the travel arrangements for the child.

This is requested by using any of the templates below.

LSI College London will request the travel arrangements in advance from the parents of the student under the age of 18.

The following information needs to be given to the College before the student travels to the UK:

- Travel itinerary showing the flights details and full legs of the child's journey
- Evidence of how and where the child will be picked up from the airport
- Address of where the child will be taken once collected from the airport
- Request for pick up in writing if the parents would like LSI College to pick the student up from the airport
- Evidence of the taxi company and the name of the driver that will be collecting the child. This information needs to be given and confirmed on the day. The contact details of the driver is also required.
- If for some reason the driver is replaced with another driver then the new driver details needs to be sent to the College and the student / parents as soon as possible. If this information is not updated or given then parents and the College should ensure that arrangements are in place to ensure that the contact details of the new driver is received.
- Final confirmation given that the child has reached to the address given to the College once arrived in the UK
- Names and contact details of the Guardian that will be collecting the child.
- LSI College will keep in contact until the child has been collected and reached home safely
-

Taxi Pick up for Child students

LSI Independent College has an agreement with reputable taxi companies who have agreed to arrange child airport pick ups to and from the airport. These measures ensure that the Child is safely collected and dropped home and as per UKVI guidelines compliant.

A list of the named drivers is given on the day of child airport pick up. If the driver changes for some reason the taxi company is under agreement to send new driver contact details. These details are kept on the student's file and forwarded on to the parents too.

LSI Independent College is always kept informed of any possible changes.

All drivers are DBS checked by the Company and LSI Independent College.